

Transact Withdrawal Instruction

Please complete this form to arrange withdrawal(s) from your Transact Portfolio. Should you require any assistance in completing this form, please consult the Guidance Notes in Section 6, your Financial Adviser or one of our Client Services Managers on (020) 7608 4900. **Withdrawals will only be paid by direct deposit to your nominated Bank or Building Society account.**

Adviser Notes

1 Investor Details

Transact Portfolio Name (If your Portfolio is held in joint names, please ensure that the names of all investors are entered)

Transact Portfolio Number (if known)

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2 One-off Withdrawal Details

Please use this section for one-off withdrawal instructions. For regular withdrawals go to Section 3. Please refer to the Guidance Notes in Section 6 or the Transact Terms and Conditions for more detail.

Transact Facility (If requesting withdrawals from the Transact ISA, please specify whether this is from the Stocks and Shares and/or Cash Facility)	Withdrawal Amount
	£
	£
	£

Please Note: Your withdrawal requests are subject to the Minimum Cash Balance requirement found in Section 7 of the Transact Terms & Conditions. If you wish us to sell investments to provide cash for withdrawals please, complete Section 4 below.

3 Regular Withdrawal Details

Please use this section for regular withdrawal instructions. Please refer to the Guidance Notes in Section 6 or the Transact Terms & Conditions for more detail. If requesting withdrawals from the Transact ISA, please specify whether this is from the Stocks and Shares and/or Cash Facility.

Transact Facility	Withdrawal Amount	Timing		Start Month
		Frequency (M, Q, H, Y)	Day (7th, 17th, or 27th)	
	£			
	£			
	£			

Please Note: Your withdrawal requests are subject to the Minimum Cash Balance requirement found in the Transact Terms & Conditions.

4 Sell Details

Please use this section if you wish to sell investments to fund a withdrawal. Please refer to the Guidance Notes in Section 6 or the Transact Terms & Conditions for more detail.

Transact Facility	Transact Product Code and/or Fund/Share Name	Amount (£ value or quantity)

5 Authorisation

I hereby authorise Integrated Financial Arrangements plc to make payments and/or sell investments in accordance with the above instructions.

Investor Signature

X

Date

/ /

Joint Investor Signature (if applicable)

X

Date

/ /



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6 Guidance Notes

Timing of Regular Withdrawals:

- Frequency: Please select the frequency at which you wish to make your regular withdrawal. Select from Monthly (M), Quarterly (Q), Half-Yearly (H) or Yearly (Y).
- Day: Please select the day on which you wish us to make your regular withdrawal. Select from the 7th, 17th or 27th day of the month.
- Start Month: Please select the month in which you wish to us to commence your regular withdrawal.
- Example: If your Frequency is **Quarterly**, your Day is the **7th** and your Start Month is **January**, your withdrawals will take place on the 7th day of January, April, July and October.

Minimum withdrawal amounts:

- Minimum: The minimum for a one-off or regular cash withdrawal from any Transact Facility is £100 per payment, subject to any statutory or regulatory restrictions.